



FIRST STEP

PUBLIC SENIOR SECONDARY SCHOOL

CBSE

AFFILIATED TO CBSE, NEW DELHI. AFFILIATION NUMBER : 1930823

Academic Calendar

2021-22

First Step Public School

June 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Notes:

14. Online Classes

25. KG Red Day

First Step Public School

July 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Notes:

5. PT-1 Revision Starts

12.PT-1 Exam Starts

21.Bakrid

First Step Public School

August 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Notes:

9. PT-1 Revision Starts

13.KG Independence
day Celebration

15. Independence Day

16. PT-1 Exam Begins

30. Krishna Jayanthi

31.Krishna Jayanthi
Online Competition

First Step Public School

September 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Notes:

4. KG PTM

10.VinayakaChathruthi

11. Class 1 to 8 PTM

13. Class 10 & 12
Term-1Mock test begin

First Step Public School

October 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Notes:

1. Gandhi Jayanthi
Celebration

2. Gandhi Jayanthi

4. Class 10 & 12
Term-1 Mock test begin

14. Ayudha Puja

15. Vijaya Dasami

19. Milad-Un-Nabi

22. Yellow Day

First Step Public School

November 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Notes:

4. Deepavali

8. Class 10&12
Term -1 Exam begin

12. Children's Day
Celebration

14.Children's Day

First Step Public School

December 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Notes:

3. Reading Competition

6. Half Yearly Starts
Revision

13. Half Yearly Exam
Begins

24. Christmas
Celebration

25. Christmas

27. Winter Holidays
Starts

First Step Public School

January 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Notes:

1. New Year

5. Handwriting
Competition

12. Pongal Celebration

13. Boghi

14. Pongal

15. Mattu Pongal

25. Republic Day
Celebration

24. Class 10&12 Term-
2 Mock TTest begins

25. PTM

26. Republic Day

First Step Public School

February 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

Notes:

2. Rhapsody

16. KG Flowers Day

12. Grade 10 & 12
Model Practical

21. Reading
Competition

First Step Public School

March 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Notes:

7. Class 10 & 12
Term 2 Model begins

8. Women's Day

14. Story telling
Competition

First Step Public School

April 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Notes:

4. Class 1 to 8 Revision Starts

11. Annual Exam Begins

14. Tamil New Year

15: Good Friday

28.PTM



केन्द्रीय माध्यमिक शिक्षा बोर्ड
Central Board of Secondary Education
संबंधता - Online School Affiliation & Monitoring System R-2.0



As per new Affiliation Bye-Laws

Contact Us

Grant with Condition Letter for-:SS-00670-1920

NO . CBSE/AFF/1930823/SS-00670-1920/2019-20

Dated:
13/07/2019

The Manager,
FIRST STEP PUBLIC SCHOOL
1/149/A, Main Road, Kanavaipatty, Batlagundu, Dindigul(Dt), Tamilnadu - 624202
Batlagundu
TAMILNADU ,DINDIGUL , 624202
(M: 04543265399)

Subject : Provisional Affiliation up to Senior Secondary Level- regarding.

Ref : Application No. SS-00670-1920 dated 17.05.2018.

With reference to your application on the subject cited above; I am directed to convey the sanction for Provisional Affiliation as per details given below :

Affiliation No.	1930823
Affiliated for	Senior Secondary School Examination
Category	Upgradation of Affiliation
Period of provisional affiliation	01.04.2019 to 31.03.2022
Year and Month From which admission can be taken in Class-XI	1 April, 2019

This site is Designed and Developed by IT & Project Department CBSE.

Year and Month in which first batch of Class-XII will appear in board examinations		March, 2021
<u>SUBJECTS ALLOWED:</u>		
Languages	English , Hindi, Tamil	
Elective Subjects	Mathematics, Physics, Chemistry, Biology/Computer Science, Commerce, Accountancy, Economics, Business Studies, Informatics Practices , History, Economics, Geography, Psychology/Political Science,	

The facilities reported at the time of last inspection:

S.No.	Detail	Nos	Size
1	Area of school campus	--	8098 Sq. Mtrs
2	Built up area	--	1081.2 Sq.Mtrs
3	Area of play ground	--	6000 Sq.Mtrs
4	Composite Science Lab	Nil	Nil
5	Mathematics Lab	1	13Ft X 20Ft
6	Computer Lab	2	20Ft X 16Ft
7	Biology Lab	1	26Ft X 20Ft
8	Chemistry Lab	1	10Ft X 20Ft

9	Physics Lab	1	26Ft X 20Ft
10	Library rooms	1	50Ft X 30Ft
11	Class rooms	22	26 Ft X 20 Ft
12	Class rooms	00	13Ft X 20Ft
13	Name of society running the school	Amutham Foundation	

The above sanction is subject to fulfillment of following conditions:-

1. The school will follow the syllabus on the basis of curriculum prescribed by NCERT/CBSE for the Middle Classes. The school will follow syllabus and courses as per scheme of studies prescribed by the Board for Secondary/Sr. Secondary School Examination and changes made therein from time to time.
2. The school should go through the provision of **Affiliation and Examination Bye Laws and keep a copy thereof** for reference purpose and also advised to visit CBSE websites / , <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates. The School is expected to see all circulars on these CBSE websites at least once every week.
3. **The school shall submit their information through Online Affiliated School Information System (OASIS) as per details given in circular no. affiliation-06/2018 dated 24.04.2018. Link for OASIS is available on Board's website: www.cbse.nic.in.**
4. The school will follow the **RTE Act, 2009** and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time.
5. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under :-

	Campus area	Enrolment	No. of Sections (pre-primary to X)	No. of Sections at Sr. Secondary (XI &XII)
a)	1.0 acre	1250	02 in each class	04 each in class XI and XII
b)	1.5 acre	1875	03 in each class	04 each in class XI and XII
c)	2.0 acre	2500	04 in each class	04 each in class XI and XII
d)	School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.			

6. The school will provide well equipped Laboratories, Library and other facilities as per norms of the Board. The relevant books as per the academic level of students shall be made available in the library.

- would ensure **computer student ratio of 1:20** at least. Proper software along with facility of Broad Band connectivity with the feature of 'internet always on' from any service provider to be ensured.
8. The schools affiliated and running upto Senior Secondary Level will provide suitable facilities including the equipment in laboratories/workshops and games for classes XI and XII as per requirements laid down in rules.
 9. The school will also abide by the conditions of Recognition/NOC prescribed by the State Government concerned.
 10. The school is required to restrict the number of sections as per the infrastructure facilities available in the school as per rule 10.6 of Affiliation Bye-laws. The **optimum number of students** in a section of a class should not be more than 40 and number of students at middle, secondary and senior secondary level of the school shall preferably be proportionate to each other.
 11. **The section teacher ratio of 1:1.5** is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board
 12. The school and its records shall be open for inspection by an officer/official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
 13. As per Rule 13.3 and 13.3 (i), the school shall supply information and returns called for by the Board/State/ Central Government/Local Authority within the prescribed time given for its furnishing to the authority concerned and the school should prepare its annual report containing comprehensive information including name, address postal and e-mail, telephone numbers, affiliation status, period of provisional affiliation, details of infrastructures, details of teachers, number of students and status of fulfillment of norms of affiliation Bye-Laws and upload same on the school's website before 15th September of every year.
 14. The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared in the name of school, as per rules.
 15. The school will strictly adhere with all rules regarding safety of students including Fire fighting and Transportation, etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students.
 16. Teachers are to be educated to avoid **Corporal Punishment i.e.** rule no. 44.1 (d & e).
 17. As per rule no. 8.2 and 13.11, facilities for physically challenged student(s) should be adequately provided and every school shall promote inclusion of student(s) with disabilities/special needs in the normal school as per provisions of the '**Rights of Persons with Disabilities Act 2016**'.
 18. The school shall take care of **Health, sanitation and fire safety** requirements in accordance with rule no. 3.3 (vii), rule 8.5 and rule 23.11.
 19. The school has to constitute a committee for protection of woman from **sexual harassment** at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W.P. Criminal No.666-70 of 1992 Vishaskha and other vs State of Rajasthan and other delivered on 13.8.1997 Refer rule no. 10.9.
 20. Fees should normally be charged under the heads prescribed by the Department of Education of the State/U.T. for schools of different categories. **No capitation fee or voluntary donations** for gaining admission in the school or for any other purpose should be charged / collected in the name of the school and the school should not subject the child or his or her parents or guardians to any screening procedure in accordance with Rule No. 11.1, 2 & 3. Also as per Chapter II Rule No. 11.1 of Affiliation Bye-Laws fees charged should be commensurate with

21. The school should not use the facilities available for commercialization:-

(a)	As per rule no. 19.1 (ii) It shall be ensured that the school is run as a community service and not as a business and that commercialization does not take place in the school in any shape whatsoever.
(b)	As per rule no. 19.1 (ii)(a) Any franchisee school making payment on account of use of name, motto and logo of franchiser institution or any other non-academic activities would be termed as commercialization of institution and the school is required to provide an affidavit that the school/society has not entered into any such contract to use Name, logo, motto for consideration of fee.

22. **Admission to the school** is to be restricted as per rule 6.1 of Examination Bye-laws and rule 12 (i, ii & iii) of Affiliation bye laws.
23. School will not prepare any student/ start class for **any other Board** except CBSE from their CBSE affiliated school building/ premises
24. As per rule 13.12 (ii), no affiliated school shall endeavour to present the candidates who are not on its roll nor shall it present the candidates of its unaffiliated Branch/School to any of the Board's Examinations.
25. Running of classes of **coaching institutions** in the school premises in the pretext of providing coaching to the students for various examinations is not approved by the board. Strict action would be taken on defaulters.
26. Each school affiliated/ to be affiliated with the Board shall frame **Service Rules** for its employees which will be as per Education Act of the state/U.T., if the Act makes adoption of the same obligatory, otherwise as per Service Rules given in Affiliation Bye Laws. Further, **Service Contract** will be entered with each employee as per the provisions in the Education Act of the state/ U.T., or as given in Appendix III.
27. **Pay and allowances** to staff should be revised from time to time to bring it at par with that of State Government. Further, **Salary and service conditions** of staff should be fixed in accordance with rule no. 3.3 (v) and rule no. 10.2 as appended below:-
- a) The school in India must pay salaries and admissible allowances to the staff not less than the corresponding categories of employees in the State Government schools or as per scales etc. prescribed by the Government of India. Further, the service conditions as per Rule 10 and Rules 24 to 49 of Affiliation Bye-Laws shall also be adhered to.
- (b) Salary should be paid through Electronic Clearing Service (ECS) from the date of first appointment of the teachers on probation.
28. Continuous **sponsoring of students at Board examination** is to be made as per rule 13.12 (iv). Failure to do so will lead to suo moto withdrawal of the affiliation of the school for Secondary and Senior Secondary Examination as the case may be
29. **School infrastructure and teachers** should be made available as per rule no. 13.4 **for examinations** conducted by the board and evaluation of answer scripts
30. As per rule no. 8.8 (iv & v), every affiliated school is required to develop their own website containing comprehensive information such as affiliation status, details of infrastructure, details of teachers, number of students, address-postal and e-mail, telephone nos. etc.
31. Strict adherence to the provisions of Wild Life Protection Act while procuring plants and animals for the use in laboratories by the school must be made in accordance with circular no. 03 dated 21 May 2013

and text books published by NCERT/CBSE for the Middle classes as far as practicable or exercise extreme care while selecting books of private publishers. The content must be scrutinized carefully to preclude any objectionable content that hurts the feelings of any class, community, gender, religious group in society. The school will be responsible if prescribed books are found having such content. Provided also that the school would put a list of such books prescribed by it on its website with the written declaration duly signed by the Manager and the principal to the effect that they have gone through the contents of the books prescribed by the school and owe the responsibility

33. As per RTE act 2009 and Chapter IX rule No. 53.2.2(a) and 53.3, a teacher appointed to teach Class I to V and VI to VIII should pass in the Central Teacher Eligibility Test (CTET)/ State Teacher Eligibility Test (TET) conducted by the appropriate Government in accordance with the guidelines framed by the NCTE for the purpose
34. As per rule no. 3.3 h (vi), every school should organize at least one week training programme for teachers every year in association with any teachers training institute recognized by the State or Central Government or by any agency identified by the Board
35. Every secondary and senior secondary school shall appoint a person on full time basis for performing the duties of a Health Wellness teacher as per rule 53.5.
36. The school will create Reserve Fund as per the requirement of the Affiliation Bye Laws.
37. The Board would not allow any transfer of property/sale of school by one society/ Management/ Trust to another Society/Management/Trust through agreement/sale deed. In case such transaction is effected explicitly or implicitly the Board shall withdraw its affiliation with immediate effect.
38. The school is required to follow the safety guidelines as issued by the Board vide Circular No-Affiliation 05/2018 dated 27.03.2018 captioned Safety of Children in schools.
39. The school is directed to submit an affidavit duly notarized with in 15 days of issuance of grant letter, as an instrument of acceptance of terms of affiliation. The school is not allowed to alter or make any changes in the contents of the affidavit. The format of affidavit is attached with this letter.
40. 5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee. Of these 2-3 may be Principals of KV/JNV
41. The school shall apply for further Extension of Provisional Affiliation 'Online' through www.cbseaff.nic.in with prescribed fee and other essential documents as per the time period given by the board in this regard before the expiry of the date of provisional affiliation otherwise penalty as per rules will be charged for late execution of application.
42. The school should not start Class IX/X/XI/XII (as the case may be) without written approval of the Board. The Board shall not be responsible for any consequences in case class IX/X/XI/XII are started without obtaining the prior approval of the Board and without following the Affiliation Byelaws.
43. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.
44. In case of established violation of Affiliation Bye laws, directions given in the circulars and any of the above mentioned conditions by the school, the school would be liable for disaffiliation under Chapter V, Rule No. 17 of Affiliation Bye-laws.
45. Some of the important rules to be adhered to by the school were given above for drawing specific attention of the school authorities. However the school authorities are required to acquaint themselves with the rules contained

in Affiliation, Examination Bye-laws and circulars issued by the Board from time to time. Any laxity in following rules/instructions of the Board will lead to action against school as per Rule 17 of Affiliation Bye-laws.

46. The school is required to contact the concerned Regional Office of CBSE for allotment of school number and password for online Registration of candidates.
47. **The affiliation of the school is subject to the fulfillment of the following special conditions. The school is required to comply with the conditions mentioned below and report specific compliance with documentary and photographic evidence ONLINE within a period of 30 days from the date of this letter. In case of non compliance of the these conditions the school will be liable for action as per rules:-**

* The school has uploaded EPF challan copy in favour of society whereas the school is required to upload EPF challan copy in favour of school.


* The number of sections of the school shall be restricted to 22 as per the number of class rooms reported by the Inspection committee & shall not be increased by the school without specific approval of the Board.

Deputy.Secretary

Encl: as stated above.

STATEMENT ACCOMPANYING FORM -A

1. Door Number of building : FIRST STEP PUBLIC SCHOOL
Building at S.No.1/149/A,
347/2A1, 2A2A, 2B2, Main Road,
Kanavaipatty Village and Panchayat,
Nilakottai Taluk, Dindigul District
2. Location (Street No. Ward No.) : FIRST STEP PUBLIC SCHOOL
Name of Place; i.e /Corporation/
Panchayat /Town/Cantonment
Municipality/Panchayat Union
Building at S.No.1/149/A,
347/2A1, 2A2A, 2B2, Main Road,
Kanavaipatty Village and Panchayat
Nilakottai Taluk, Dindigul District.
3. Year of Construction : 2016
4. Approximate cost of construction : Rs. 90,000,00(Rupees Ninety Lakhs only)
As per current year rates
5. Purpose for which the building used : School Building - Education
(Or) proposed to be used
6. Purpose for which the building has : School Building - Education
Higher to been used
7. Details of construction of building : Site Area:8700Sqmt
Particulars of the foundations, soil Building GF :971.72Sqmt
Specification of the various parts under FF:971.72Sqmt
IIF:971.72Sqmt
Headroom:109.24Sqmt
Plot Coverage: 11.17%<60%
FSI-0.335<1.5
Car parking required 26, Car parking
provided 35
OSR - 878. 64 SQMt(10.09%)
1. Foundation : RCC framed structure
2. Basement : RCC Footings in foundation. Clay soil in
foundation
3. Super Structure : RCC columns from foundation level to
final stage roof level,(GF,FF,IIF &Head
room)


E. M. SREEDAR, B.E., A.M.I.C.E., C.C.P.,
Chartered Civil Engineer & Approval Panel Engineer.

PANNAI CONSTRUCTION
No. 1, Vappamthoppu Street,
Palani Road, DINDIGUL - 624001
Cell. 98421 42477

4. Floor & Roof are to given : RCC earth beam at GL and RCC belt at FL (basement) Brickwork for super structure and RCC columns for GF, FF, IIF & Head room and granolithic flooring to GF, FF, IIF & Head room.
8. Period for which License required : 3years (01.06.2021 to 31.05.2024)
9. Number of persons to be Accommodated : 1000 Students (One Thousand Students)

Date: 29.05.2021

ADDRESS SEAL WITH
SIGNATURE


E. M. SREEDAR, B.E., A.M.I.C.E., C.C.P.,
Chartered Civil Engineer & Approval Panel Engineer

PANNAL CONSTRUCTION
No. 1, Vappantheppu Street,
Palani Road, DINDIGUL - 624001.
Cell: 98421 42477.

COLLECTOR'S PANEL ENGINEER

NOTE

1. Any cracks develop in the structure in the said period should be brought to the notice of the panel engineer.
2. The structural soundness certificate will be revoked at any time if any defects are found during the said period.
3. The panels Engineer reserve the right to inspect the school at working hours and if found any defects the structural soundness certificate may be revoked without Assigning any reason.
4. No addition or alternation has been made to be existing building or portion of the building without the prior permission from the collector's Panel Engineer.
5. A fresh certificate should be obtained from the collector's Panel Engineer, if any Addition or Alteration will be made to the existing building or portion of the building.

Date : 29.05.2021

ADDRESS SEAL WITH
SIGNATURE


COLLECTOR'S PANEL ENGINEER

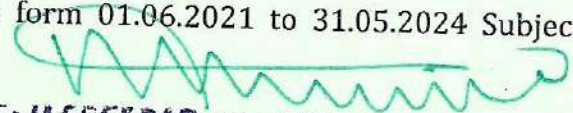
E. M. SREEDAR, B.E., A.M.I.C.E., C.C.P.,
Chartered Civil Engineer & Approval Panel Engineer

PANNAL CONSTRUCTION
No. 1, Vappantheppu Street,
Palani Road, DINDIGUL - 624001
Cell: 98421 42477.

FORM -B

(Form of opinion under subsection (1) of the Madras public Building licensing Act 1963 (Madras Act 13 of 1965) referred to in rule in Madras public building (Licensing rules 1966)

I have inspected the building specified in the statement below and I have satisfied myself that the building is structurally sound to be used as a public building for the purposes specified in the statement. The structural soundness of the building has been verified taking into account the loading as per Indian standard form 01.06.2021 to 31.05.2024 Subject to Regular Instance


E. M. SREEDAR, B.E., A.M.I.C.E., C.C.P.,
Chartered Civil Engineer & Approval Panel Engineer.

PANNAI CONSTRUCTION
No. 1, Vappamthoppu Street,
Palani Road, DINDIGUL - 624001.
Cell: 98421 42477
COLLECTOR'S PANEL ENGINEER

Date : 29.05.2021

ADDRESS

Location of the Building (D.No. Street No. Name of the Place)	Age of the Building	Purpose for which the building can be used	Period for which the building will be Structurally Sound	Number of Students accommodated
FIRST STEP PUBLIC SCHOOL BUILDING AT S.NO.1/149/A,347/2A1,2A2A,2B2, MAIN ROAD,KANAVAIPATTI VILLAGE AND PANCHYAT, NILAKOTTAI TALUK, DINDIGUL DIST.	(6years)	School Building - Education	01.06.2021 to 31.05.2024	1000 Students (One Thousand Students)


COLLECTOR'S PANEL ENGINEER
E. M. SREEDAR, B.E., A.M.I.C.E., C.C.P.,
Chartered Civil Engineer & Approval Panel Engineer,
PANNAI CONSTRUCTION
No. 1, Vappamthoppu Street,
Palani Road, DINDIGUL - 624001.
Cell: 98421 42477.

FORM - C

STATEMENT TO ACCOMPANYING CERTIFICATE OF STRUCTURAL SOUNDNESS

Location of the building Door No/ Place	Age of the building	No. of Story	Short description structural steel R.C.C framed of Load bearing	The purpose for which the building is certified for use	The period for which the building will be structural Sound	No. of person to be Accommodated
FIRST STEP PUBLIC SCHOOL BUILDING AT S.NO.1/149/A,347/2A1,2A2A,2B2, MAIN ROAD, KANAVAIPATTI VILLAGE AND PANCHYAT, NILAKOTTAI TALUK, DINDIGUL DIST.	6years	GF,FF,IIF & Head room	1. RCC framed structure. 2. RCC Footings in foundation. 3. RCC earth beam at GL and RCC belt at FL (basement) 4. Brickwork for super structure and RCC columns for GF,FF,IIF& 5. Head room and granolithic flooring/vitrified Tiles Flooring.	School Building - Education	(01.06.2021 to 31.05.2024)	1000 Students (One Thousand Students)



COLLECTOR'S PANEL ENGINEER

L. M. SREEDHAR, B.E., A.M.A.E.E., C.C.P.,

Chartered Civil Engineer & Associate Panel Engineer

PANNAI ENGINEERING

No. 1, Vappanur Street,

Calam Road, DINDIGUL - 624004

Cell No 42477

FORM -D

M. SREEDAR Residing at 18/1, New Agraharam, Dindigul, hereby declare that I process the qualification and experience specified in the table to rule II of the Madras Public Building(Licensing) Rules 1966 for issuing the Certificate of structural soundness of the building covered by the certificate subject to regular instance.

Place: Dindigul

Date: 29.05.2021


Er. M. SREEDAR, B.E., A.M.I.C.E., C.C.P.,
Chartered Civil Engineer & Approval Panel Engineer,
PANNAI CONSTRUCTION
No. 1, Vappaminoppu Street,
Palani Road, DINDIGUL - 624001.
Cell: 98421 42477
COLLECTOR'S PANEL ENGINEER

- | | | |
|---|---|--|
| 1. NAME & ADDRESS | : | Er. M. SREEDAR,
18/1, NEW AGRAHARAM,
PALANI ROAD,
DINDIGUL. |
| 2. QUALIFICATION | : | 1. B.E., (CIVIL)
2. A.M.I.C.E.,
3. C.C.P., |
| 3. NO. OF YEARS OF EXPERIENCE
AND NATURE OF THERE OF | : | 20 years of experience in Civil Engineering
Construction design and execution of public
Building such as Hospital, Auditorium,
School, College, Temple, Lodge, Shopping
Complex and Residential Building etc., |

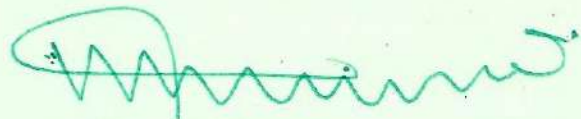
**(DINDIGUL DISTRICT ORDER NO.
R.DIS.31962/2002/R4)**

FORM -E

Form of report to be made to the competent authority is inspection authorized of officers appointed under other acts under section 28 of the madras public building (licensing Act 1963) Madras act 18 of 1965)

Referred to in rule 7 of the madras public building (licensing rules 1968)

1. Name and designation if inspecting authority or Officer appointed or having jurisdiction under any other : Er.M.SREEDAR.,B.E.A.M.I.C.E.,C.C.P., chartered Engineer & Approval panel Engineer ,Pannai Construction,18/1 new agrapharam,Dindigul.
2. Location of the building inspected Municipality/ Municipal corporation/panchayat or panchayat Union/cantonments : FIRST STEP PUBLIC SCHOOL Building at S.NO.1/149/A,347/2A1,2A2A,2B2, Main road, Kanavaipatti village and Panchyat, Nilakottai taluk, Dindigul dist.
3. Date of Inspection : 29.05.2021
4. Purpose for which Building is used : School Building - Education
5. Nature of defects noticed :
6. Suggestions for rectifying defects :
7. If in dangerous condition immediate steps recommended to be taken : Periodically Maintenance should be taken



COLLECTOR'S PANEL ENGINEER

Er.M SREEDAR, B.E.A.M.I.C.E.,C.C.P.,
Chartered Civil Engineer & Approval Panel Engineer.

PANNAI CONSTRUCTION

No 1, Vappamthoppu Street,
Palani Road, DINDIGUL - 624001
Cell 98421 42477.

FIRST STEP PUBLIC SCHOOL CBSE
FEE STRUCTURE FOR THE ACADEMIC YEAR

Particulars	PRE_KG	LKG	UKG	I	II	III	IV	V	VI	VII	VIII	IX	X
Admisssion.F	1500	2200	2500	3000	3300	3700	4000	4200	4500	4700	4900	5100	5100
Student.Kit	4500	5500	6500	6900	7200	7700	8300	8600	9000	9300	9500	9800	11200
I-Term	6000	7200	7800	9600	10200	11000	11200	11600	11900	12400	12600	12800	14400
II-Term	6000	7200	7800	9600	10200	11000	11200	11600	11900	12400	12600	12800	14400
III-Term	6000	7200	7800	9600	10200	11000	11200	11600	11900	12400	12600	12800	14400
Total	24000	29300	32400	38700	41100	44400	45900	47600	49200	51200	52200	53300	59500

Particulars	PRE_KG	LKG	UKG	I	II	III	IV	V	VI	VII	VIII	IX	X
Student.Kit	4500	5500	6500	6900	7200	7700	8300	8600	9000	9300	9500	9800	11200
I-Term	6000	7200	7800	9600	10200	11000	11200	11600	11900	12400	12600	12800	14400
II-Term	6000	7200	7800	9600	10200	11000	11200	11600	11900	12400	12600	12800	14400
III-Term	6000	7200	7800	9600	10200	11000	11200	11600	11900	12400	12600	12800	14400
Total	22500	27100	29900	35700	37800	40700	41900	43400	44700	46500	47300	48200	54400

	XI		XII	
Particulars	I	II	I	II
Ad.F	6000	6000	6000	6000
I-Term	40000	35000	40000	35000
II-Term	40000	35000	40000	35000
Total	86000	76000	86000	76000

TAMIL NADU FIRE AND RESCUE SERVICES

R.C NO: 09 /V /2022
CERTIFICATE NO : 02

FIRE AND RESCUE STATION
BATLAGUNDU
DATE : 10-01-2022

NO OBJECTION CERTIFICATE

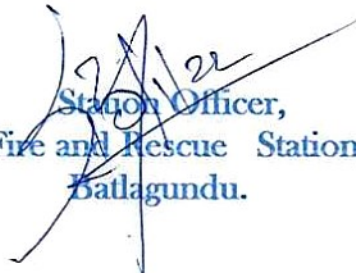
Sub : Tamil Nadu Fire and Rescue Services -Dindigul District -
Batlagundu Fire and Rescue station no objection certificate
issue of school functioning - Reg.

Ref : 1.G.O.No.122, Dept of School Education (2) dt: 14.09.2004.
2 G.O.No.123, Dept of School Education (2) dt: 14.09.2004.
3. Application received from the T.Kayalvizhi, The Correspondent
of the First Step Public School (CBSE) Kanavaipatti, Nilakottai
Taluk, Dindigul District - Date : 10.01.2022

As per the application received from the correspondent and the
GO's mentioned in the reference the school FIRST STEP PUBLIC SCHOOL
(CBSE) build on Door No: 1/149/A, at Main Road, Kanavaipatti village,
Batlagundu Union, Nilakottai Taluk, Dindigul District was inspected by
Mr.D.VIVEKANANDAN, Station Officer, Fire and Rescue Service Station,
Batlagundu on 10.01.2022. The Fire and Rescue Service have no objection to
school functioning in the above premises.

Office Seal:




Station Officer,
Fire and Rescue Station,
Batlagundu.

TO

T.Kayalvizhi, Correspondent,
First Step Public School,
Kanavaipatti village,
Nilakottai Taluk,
Dindigul District.

COPY TO:

- 1.District Officer, Fire and Rescue Service, Dindigul.
- 2.Deputy Director, Wester Region, Coimbatore.

LAST THREE YEAR'S RESULT OF THE BOARD EXAM -X

YEAR	CLASS	NUMBER OF STUDENTS	PASS PERCENTAGE
2018 - 2019	X	8	100
2019 – 2020	X	19	100
2020 -2021	X	17	100

LAST THREE YEAR'S RESULT OF THE BOARD EXAM-XII

YEAR	CLASS	NUMBER OF STUDENTS	PASS PERCENTAGE
2020 -2021	XII	2	100

SCHOOL EDUCATION DEPARTMENT

From
Dr.S. Kannappan,
Director of School Education,
College Road
Chennai-600 006.
Tamilnadu
044-2827 8796.

To
The Secretary,
Central Board of Secondary
Education,
Shikshakendra
No.2, Community Centre,
Preet Vihar,
New Delhi – 110 019.

K.Dis No. 24714 / G1 / S2 / 2017, Dated : 25.04.2017

Sir/Madam,

Sub: Schools - Dindigul District – First Step Public School,
Kanavaipatti, Batlagundu Block, Dindigul District - 624 202 –
Application for affiliation to the CBSE, New Delhi – Issue of No-
Objection Certificate – Regarding.

- Ref:
1. Right of Children to Free and Compulsory Education Act -2009.
 2. Tamil Nadu Right of Children to Free and Compulsory Education Rules -2011.
 3. TamilNadu Recognized Private Schools (Regulation) Act 1973 and Rules 1974.
 4. The Chief Educational Officer, Dindigul letter R.C. No.6821 /B2/ 2016 dated:- 06.04.2017
 5. The Correspondent, First Step Public School, Kanavaipatti, Batlagundu Block, Dindigul District letter dated : 24.01.2017
 6. This office order R.C.No. 24714/G1/S2/2017, dated:04.2017

In the reference (vi) cited, First Step Public School, 1/149 A, Main Road, Kanavaipatti, Batlagundu Block, Dindigul District-624 202, Tamil Nadu run by Amutham Foundation Trust (Registered Sub – Registrar, Batlagundu in S.No.18/2014) is accorded "Certificate of Recognition" upto 31.05.2018 for Classes LKG to Class VIIIth under section 18 of Right of Children to Free and Compulsory Education Act -2009 and Rule 12 & 13 of Tamil Nadu Right of Children to Free and Compulsory Education Rules – 2011 amended there under and the Tamil Nadu Recognised Private Schools (Regulation) Act 1973 and Rules 1974.

Details of School

- | | |
|----------------------------|-----------------------------------|
| 1. Survey No. | - 347/2A1, 347/2A, 2A, 347/2B,2A, |
| 2. Revenue Village | - Batlagundu |
| 3. Taluk | - Nilakottai |
| 4. Total area of land | - 2 Acres 20 Cent |
| 5. Recognition Code Number | -06-S-0006-0518. |

The Department of School Education, Tamil Nadu has No Objection for the Correspondent of the First Step Public School, in Survey No. 347/2A1, 347/2A, 2A, 347/2B,2A, Main Road, Kanavaipatti, Batlagundu Block, Dindigul District-624 202 School for applying for affiliation to Central Board of Secondary Education, New Delhi subject to the conditions laid down in the Certificate of Recognition.

The details furnished if any by the management is found to be false or incorrect at any stage, this No Objection Certificate is liable to be cancelled.


(Dr. S. Kannappa)

DIRECTOR OF SCHOOL EDUCATION

Copy to

1. The Correspondent,
First Step Public School
1/149 A, Main Road,
Kanavaipatti
Batlagundu Block,
Dindigul District-624 202
2. The Chief Educational Officer, Dindigul

CERTIFICATE OF RECOGNITION

See sub-rule (4) of rule 12

Gram: -
e-mail: dirededu@nic.in

Phone : 044- 28278796
Fax : 044- 28232580

OFFICE OF THE DIRECTOR OF SCHOOL EDUCATION
(Competent authority)
College Road, Chennai-600006, Tamilnadu

R.C.No. 020849/G1-S4/2019 Dated: 11.05.2019

To

The Correspondent,
FIRST STEP PUBLIC SCHOOL,
1/149, A, Main Road,
Kanavaipatti,
Batlagundu Block,
Dindigul District-624 202

Sir/Madam,

Sub: Recognition Certificate for the School under rule 12 the Tamil Nadu Right of Children to Free and Compulsory Education Rules, 2011 - and Amended Rules as notified in the Tamil Nadu Government Gazette, notification No.192, Part III Section 1(a) dated:-19-9-2014-Schoolsaffiliated to Boards other than the State Board of School Examinations(Secondary) and State Board of School Examinations (Higher Secondary)Government of Tamil Nadu - Certificate of Recognition Orders issued - Regarding.

- Ref:
1. Proceedings of the Director of School Education, Chennai-6, K.Dis.No.24714/G1/S2/2017 Dated 25.04.2017.
 2. Right of Children to Free and Compulsory Education Act-2009 (Act -35/2009).
 3. Tamil Nadu Right of Children to Free and Compulsory Education Rules - 2011 and Amended Rules as notified in the Tamil Nadu Government Gazette, notification No.192, Part III Section 1(a) dated:19-9-2014 - Schools affiliated to Boards other than the State Board of School Examinations (Secondary)and State Board of School Examinations (Higher Secondary) Government of Tamil Nadu (G.O.(Ms) No.144 /SE(GE) Department, dated:-18-9-2014).
 4. Tamil Nadu Tamil Learning Act 2006(13/2006) and amendment as notified in the Tamil Nadu Government Gazette, notification No.193, Part II Section 2 dated:19-9-2014- Schools affiliated to Boards other than the State Board of School Examinations (Secondary) and State Board of School Examinations (Higher Secondary)Government of Tamil Nadu. (G.O.(Ms) No.145/SE(ERT) Department, dated:-19-9-2014.

P.T.O....

R.C.No. 020849/G1-S4/2019

5. Tamil Nadu Recognized Private School (Regulation) Act 1973 and Rules 1974.
6. The Tamil Nadu Schools (Regulation of Collection of Fee) Act (22 /2009) 2009 and Rules 2009.
7. From the Chief Educational Officer, Dindigul, Letter No.10737/B1/2018, Dated. 04.04.2019.
8. Central Board of Secondary Education, New Delhi CBSE/Aff/1930823/SL-02024-1718/2017/1319291 dated 06.11.2017.

In the reference cited 1st, the school was granted No Objection Certificate for its affiliation of Secondary Syllabus with the **Central Board of Secondary Education, New Delhi**.

2. In the reference cited 2nd, under the provisions of Right of Children to Free and Compulsory Education Act 2009, Sec 18, read as follows:-

"No School, other than a school established, owned or controlled by the appropriate Government or the local authority, shall, after the commencement of this Act, be established or function, without obtaining a certificate of recognition from such authority, by making an application in such form and manner, as may be prescribed."

3. In the reference cited 3rd, the Government issued G.O vide G.O.(Ms)No.144, School Education (GE) Department dated 18.09.2014 making it mandatory for Schools affiliated to boards other than Secondary / Higher Secondary Boards of the State Government to get necessary recognition from the Director of School Education.

With reference to your application dated:- 3.2019 and subsequent School Inspection in this regard, I hereby convey the grant of recognition to the **FIRST STEP PUBLIC SCHOOL, 1/149, A, Main Road, Kanavaipatti, Batlagundu Block, Dindigul District-624 202 (Survey No.347/2A1, 347/2A2A& 347/2B2A)** for Classes LKG- to X Std for the period from 01.06.2018 to 31.05.2021.

A. The recognition Code Number allotted to your school- **004-06-S-0014-0521**
The UDISE Code Number **33130200108**

The above recognition is subject to the following conditions:-

- (1) The temporary recognition accorded to the school is valid upto **31.05.2021** and is to be renewed at an interval of every three years.

P.T.O....

- (2) The grant of recognition is not extendable and does not in any way imply any obligation to recognize-beyond class XII.
- (3) The School shall abide by the provisions of the Right of Children to Free and Compulsory Education Act, 2009 and the Tamil Nadu Right of Children to Free and Compulsory Education Rules, 2011.
- (4) The School shall admit in pre-school / class I to the extent of 25% of the strength in each class, children belonging to Weaker Section and Disadvantaged Group in the neighborhood and provide free and compulsory elementary education till its completion.
- (5) The School shall maintain a separate bank account for the purpose of reimbursement.
- (6) The School shall not collect any capitation fee and subject the child or his or her parent or guardian to any screening procedure.
- (7) The School shall not deny admission to any child, -
 - (a) for lack of age proof if such admission is sought subsequent to the extended period prescribed for admission.
 - (b) on the ground of religion, caste or race, place of birth or any of them.
- (8) The School shall ensure that,-
 - (i) no child admitted shall be held back in any class or expelled from School till the completion of elementary education in a school;
 - (ii) no child shall be subjected to physical punishment or mental harassment.
 - (iii) no child is required to pass any board examination till the completion of elementary education;
 - (iv) every child completing elementary education shall be awarded a certificate as laid down under rule 21.
 - (v) inclusion of students with disabilities / special needs as per provision of the Act.
 - (vi) the teachers are recruited with minimum qualifications as laid under section 23(1) of the Act:
Provided that the teachers who, at the commencement of this Act do not possess minimum qualifications shall acquire such minimum qualifications within a period of 5 years;
 - (vii) the teacher performs his duties specified under sub-section (1) of section 24 of the Act; and
 - (viii) the teacher shall not engage himself for private teaching activities.
- (9) The School shall follow the basic requirements and syllabus on the basis of curriculum laid down by Appropriate authority.
- (10) The School shall maintain the standards and norms as specified in section 19 of the Act.
- (11) No unrecognized classes shall run within the premises of the school or outside in the name of School.
- (12) The School building or other structures and the grounds are used only for the purposes of education and skill development.

- (13) The School is run by a society registered under the Tamil Nadu Societies Registration Act, 1975 (Tamil Nadu Act 27 of 1975), or a public trust constituted under any law for the time being in force;
- (14) The School is not run for profit to any individual, group or association of individuals or any other persons;
- (15) The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared. A copy each of the Statements of Accounts should be sent every year to the competent Authority granting recognition.
- (16) The recognition Code Number shall be quoted for any correspondence with the competent authority.
- (17) The School shall furnish such reports and information as may be required by the competent authority from time to time and shall comply with such instructions of the State Government or the competent authority as may be issued to secure the continued fulfillment of the condition of recognition or the removal of deficiencies in working of the School;

B.(1) Tamil shall be taught as a subject from in Standards I to IX in all schools notified under sub clause (iv) of clause (e) of section 2 of the Tamil Nadu Tamil Learning Act, 2006 (Tamil Nadu Act 13 of 2006) in a phased manner commencing from the Academic year 2015-2016 for standard I, from the academic year 2016-2017 for standard I and II and shall be extended up to standard IX in a like manner as ordered in a reference (4) cited.

From the Academic Year	For Standards
2015-2016	I
2016-2017	I & II
2017-2018	I, II & III
2018-2019	I, II, III & IV
2019-2020	I to V
2020-2021	I to VI
2021-2022	I to VII
2022-2023	I to VIII
2023-2024	I to IX
2024-2025	I to X

C.(1) The School Management shall ensure renewal of the following Certificates as per the due dates.

- (i) License permitting the use of the School building as Public Building under The Tamil Nadu Buildings (Licensing) Act, 1965 (Tamil Nadu Act XIII of 1965);

- (ii) Structural Stability Certificate for the school building issued by the Executive Engineers of the Public Works Department or from the Chartered Engineers in the panel of qualified and Registered Engineers maintained by the District Collectors in accordance with the Tamil Nadu Public Buildings (Licensing) Act, 1965;
 - (ii) Sanitary and Hygiene Certificate issued by the Health Officer of the locality and;
 - (iii) No Objection Certificate obtained from the Station Officer (Fire and Rescue) in the area, where the School is situated;
- (2) The certificates of recognition issued by the department shall be subject to the fulfillment of deficiencies if any pointed out by the department at any stage/time.
- (3) The management shall rectify the deficiencies pointed out in infrastructure or administration by the authorities.
- (4) The management shall follow the directions issued by the Government from time to time keeping in view of the safety and security of the children and the overall administration of the School.
- (5) The school affiliated to **Central Board of Secondary Education**, New Delhi is not entitled to seek affiliation to any other Board without obtaining prior permission of the State Government.
- (6) The Management shall apply for renewal of recognition three months prior to the date of the next renewal.
- (7) The recognition shall be withdrawn if any contravention of the provisions of the Act, Rules or the conditions of recognition are found and proved.

(Dr. V.C.Rameswaramurugan)
DIRECTOR OF SCHOOL EDUCATION

Copy To: 1) The Chief Educational Officer,
Dindigul District.

2) The Secretary,
Central Board of Secondary Education,
Shikshakendra,
No.2, Community Centre,
Preet Vihar,
New Delhi-110 019.

SCHOOL MANGEMENT COMMITTEE

S.No	NAME & ADDRESS	DESIGNATION	RELATIONSHIP
1	Mr.P Krishnamoorthy ,M.B.A 12B KK Nagar,Batlagundu-624202	Managing Trustee	Not Related
2	Mrs. Riya Jose M.Sc., B.Ed First Step Public School, 1/149/A, Main Road ,Kanavaipatty, Batlagundu	Member Secretary	Not Related
3	Mrs.P.Suchithra, B.A., 2/701-C , Pallivasal street, Gandhi Nagar,Batlagundu	Parent of Student –Member	Not Related
4	Mrs.P.Swathy, M.Sc.,Ph.D., Pattalamman Kovil Street, Old Batlagunu	Parent of Student –Member	Not Related
5	Mrs.D.Indira., M.sc., B.Ed First Step Public School, 1/149/A, Main Road ,Kanavaipatty, Batlagundu	Our School Teacher – Member	Not Related
6	Mrs.Rizwana Yasmin, M.A., B.Ed., 2/701-C , Pallivasal street, Gandhi Nagar,Batlagundu	Our School Teacher – Member	Not Related
7	Mrs.S.P.Saravanselvi., D.T.Edd.,B.A.,B.ed., P.Sundar, 18-16-1A/44, Elengovadigal Street,Gandhi Nagar,Batlgundu	Other School Teacher Member	Not Related
8	Mrs.S.Hemavathy, M.A., B.Ed., 4-4-11, Vivekanda Nagar 1 st street, Batlagundu	Other School Teacher Member	Not Related
9	Er.C.Thirupathy,B.E., 2-143A/22,Building Society Colony, Batlagundu	Trust Nominated Member	Not Related
10	Dr.Deivendran, M.B.B.S.,M.D. Sakthi Clinic, Bus Stand Back side,Batlagundu	Trust Nominated Member	Not Related
11	Lr.N.Arumugam,B.A.,B.L., 1/16/25J, Om Sakthi Kovil street,Gandhi Nagar,Batlagundu.	Trust Nominated Member	Not Related
12	Mrs.F.GraceMarjelin 6/66,Anandhagiri, 2 nd Street, Kodaikanal	Trust Nominated Member	Not Related
13	Mrs.Karpagam,M.Sc.,B.ed., Cauvery International School,Pounnagar, Punnagkombu,Manapara(TK), Trichy(DT)	Panel Member-Principal of Sr.Sec.School	Not Related
14	Mr.P.Balasubramanian Temple Road,Jipmer Campus,Dhanvantari Nagar,KV Jipmer School,Puducherry	Panel Member-Principal of a KV School Jipmer School	Not Related
15	Mr.Lakshminarayanan, GRI Campus, Gandhigram, Nilakottai.Dindigul(DT)	Panel Member-Principal of KV Gandhi gram	Not Related



தமிழ்நாடு தமிழ்நாடு TAMILNADU ரூ.1000/-

AG 084063

T. Kasi Raman

T. காசிராமன்

பத்திர விற்பனையாளர்

வத்தலக்குண்டு (தமிழ்நாடு)

L. No. 7304 / 84-81

எண் : 577

தாள் : 8-5-2014.

இடம் : AMUTHAM FOUNDATION,
BATLAGUNDU.

TRUST DEED AMUTHAM FOUNDATION

THIS DEED OF DECLARATION OF TRUST is executed at Batlagundu Village of Dindugul District of Tamilnadu on this the 9th day of May 2014 by

Mr. **M. THANGAMUTHU**, (Family Card No. 22/G/0471756 - Mobile No : 9842922180) aged 61 years, Son of Mr. Muthu Karupan, residing at Door No. 16A/5, Vivekananda Nagar IIInd Street, Batlagundu Village, Dindugul district, Tamilnadu, Pincode - 624202 hereinafter referred to as FOUNDER and MANAGING TRUSTEE.

WHEREAS the FOUNDER AND MANAGING TRUSTEE of the Trust is desirous of creating a Public and Charitable Educational Trust with objectives within the meaning of charitable purpose under the Indian Income Tax Act 1961.

4 18
14 16

சு.சி.சி.

2-வது பக்க பிழைகள்

பரிசீலிப்பது, அடித்தல் வகையறா

சு.சி.சி.

WHEREAS the FOUNDER AND MANAGING TRUSTEE OF THE TRUST requested the Trustees named hereunder to be Trustees of the Trust along with him. They have consented to act as Trustees under these presents.

WHEREAS the Founder and Managing Trustee of the Trust has decided to endow a sum of Rs.5000/= (Rupees Five Thousand Only) as the initial corpus fund and entrust the same with the Trustees for the objectives hereinafter mentioned.

NOW THIS DEED WITNESS AS FOLLOWS:-

The Founder and Managing Trustee of the Trust do hereby create and constitute the Public and Charitable Educational Trust to carry out Charitable Educational Activities within the meaning of "Charitable Purpose" as defined under the existing provisions of section 2(15) of the Indian Income Tax Act 1961. The Founder & Managing Trustee hereby endows a sum of Rs.5000/= (Rupees One Thousand Only) as the initial corpus fund and the Trustees herein do hereby acknowledge the receipt of the same for the objectives stated hereinafter mentioned.

1. NAME OF THE TRUST:-

The Name of the Trust is "**AMUTHAM FOUNDATION**"

2. OFFICE OF THE TRUST:-

The Principal place of office of the Trust shall presently be at No. 16A/5, Vivekananda Nagar II Street, Batlagundu Village, Dindugul district, Tamilnadu, Pincode - 524202.

3. OBJECTIVES OF THE TRUST:-

- To promote, spread and impart all aspects of education.
- To construct and run schools, colleges, and educational institutions for the benefit of the public.

சுருதி

3-வது பக்க பிழைகள்

வரிவரிப்பு, அடித்தல் வகையறி

சுருதி

- c. To provide grants, scholarships, fellowships and other forms of financial assistance to the needy and deserving students for pursuing education, vocational training, skill development etc.
- d. To grant financial assistance to any educational institution for granting scholarships, prizes, medals, awards for excellence in studies, sports and scientific research, distribution of books and note books for poor and or deserving students.
- e. To provide necessary facilities or to contribute to educational and scientific research development as the trust finds deemed fit.
- f. To organize and distribute all types of educational materials and allied services to the students and faculties in the furtherance of the objectives of the Trust.
- g. To arrange and organize lectures, debates, discussions, study tours, conferences, or radio-talks for the advancement of the objects of the Trust.
- h. To organize and run residential educational programme.
- i. To establish Training Centre and allied educational institutions.
- j. To organize and run schools under the affiliation and recognition of BSE, ICSE, CBSE, and / or other Central, State Board and non-governmental agencies within India.
- k. Raise funds through donations, grants, Loans and contributions to support all the above activities, and setting up appropriate management structure, including subsidiary units as necessary.
- l. Create assets and transport facilities to accommodate any of the above activities.
- m. Borrow leading from External Financial Institutions on need based to raise movable and immovable assets to achieve the objectives.
- n. To do such other things or to carry out such other activities that are incidental to the attainments or furtherance of the above said objects of the TRUST.



4 -வது பக்க பிழைகள்

பரிசீலிப்பு, அடித்தல் வகையறு

3 

- c. To provide grants, scholarships, fellowships and other forms of financial assistance to the needy and deserving students for pursuing education, vocational training, skill development etc.
- d. To grant financial assistance to any educational institution for granting scholarships, prizes, medals, awards for excellence in studies, sports and scientific research, distribution of books and note books for poor and or deserving students.
- e. To provide necessary facilities or to contribute to educational and scientific research development as the trust finds deemed fit.
- f. To organize and distribute all types of educational materials and allied services to the students and faculties in the furtherance of the objectives of the Trust.
- g. To arrange and organize lectures, debates, discussions, study tours, conferences, or radio-talks for the advancement of the objects of the Trust.
- h. To organize and run residential educational programme.
- i. To establish Training Centre and allied educational institutions.
- j. To organize and run schools under the affiliation and recognition of BSE, ICSE, CBSE, and / or other Central, State Board and non-governmental agencies within India.
- k. Raise funds through donations, grants, Loans and contributions to support all the above activities, and setting up appropriate management structure, including subsidiary units as necessary.
- l. Create assets and transport facilities to accommodate any of the above activities.
- m. Borrow leading from External Financial Institutions on need based to raise movable and immovable assets to achieve the objectives.
- n. To do such other things or to carry out such other activities that are incidental to the attainments or furtherance of the above said objects of the TRUST.



4 -வது பக்க பிழைகள்

வரிபார்ப்பு, அடித்தல் வகையறு

3

4. BOARD OF TRUSTEES:-

All the Trustees who are for the time being in office, shall constitute and be referred to collectively as Board of Trustees or the Board. The initial Trust Board shall consist of 4 members. One founder and Managing Trustee and Three other trustee as given here under:

- 1 M. Thangamuthu
S/o Muthu karupan,
16A/5, Vivekananda nagar II St,
Batlagundu - 624202
- 2 P. Krishnamoorthy,
S/o.R.Pandi,
12B, KK Nagar,
Batlagundu - 624202
- 3 T. Kayaivizhi
D/o. M.Thangamuthu,
12B, KK Nagar,
Batlagundu - 624202
- 4 Thanga Kathiravan,
S/o Thangamuthu
16A/5, Vivekananda nagar II St,
Batlagundu - 624202
- 5 F.Grace Marjelyn,
W/o. A.Frederick Micheal Raj,
62/138, DEF Anandagiri 4th Street,
Kodaikanal.
- 6 S.Senthil Kumari,
2B, Imprial Garden,
35/5, Kallimadai Road,
Singannathur,
Colmbatore - 641 005.

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5-வது பக்க பிழைகள்
வரிவரிப்பு, அடித்தல் வகையறு

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5. TERM OF OFFICE OF TRUSTEES

The Founder and Managing Trustee Mr. M. Thangamuthu shall hold the office of the Managing Trustee of the trust for life. The day to day management of the Trust shall be carried out by the Managing Trustee. If the Managing Trustee wishes to retire from the trust she /he may nominate any one of the trustees as Managing Trustee and in the event of her/his death the other Trustees shall by majority decision choose one among them as Managing Trustee.

The administration, direction and management of the properties of the trust and of the institutions and establishment set up maintained and run by the trust shall, subject to the supervision, control and direction of the board, be with the managing trustee. Except the initial managing trustee, the subsequent managing trustees shall be elected by the board by a simple majority (resorting to lot in case of equal division) and shall hold office for a term of not more than 5 years or as decided by the board with eligibility for reelection.

6. TRUST ADMINISTRATION AND POWER TO THE BOARD

A. The Board of Trustees shall have power to:

- i) Trust is empowered to apply for and receive grants and contributions both from internal and external agencies, institutions, state and central government as the case may be.
- ii) Trust is empowered to purchase, lease or rent property as and when required to promote and execute the objectives.
- iii) The Trust is empowered to raise loans and funds from financial institutions and government
- iv) The Trust may enter in to contract or agreement or any other transactions for the purpose of promoting the aims.
- v) The Trust is empowered to take on lease, license, hire or otherwise required to hold, manage, administer and to deal with movable and immovable property that the board deems necessary.



6-வது சிக்க நிழைகள்
பரிசீலிப்பு, அடித்தல் எண்கள்

- vi) To lease, mortgage, charge, pledge, hypothecate Sale transfer or otherwise deal with all properties funds and assets of the Trust as the board deem fit. However alienation of any immovable properties shall be done with the prior approval of the Director of Income Tax (Exemptions) who has jurisdiction over the Trust.
- vii) To appoint persons, representatives and agents on other works on such conditions as may be thought necessary by the Trust.
- viii) To invest the Trust funds or deal with the same as the Trustees may deem fit, to carry on the objects of the Trust effectively subject to the provisions of section 11(5) read with section 13(1) (d) of the Income Tax Act 1961.
- ix) To let out, demise any immovable property comprised in the Trust Fund for such period and at such rent on such terms and conditions as the Trustees in their discretion may think fit.
- x) The Trustees shall cause true and accurate accounts to keep all money received and spent and of all matters in respect thereof in course of management of Trust properties or in relation to the carrying out of the objects and purposes of the Trust as well as of all assets, credits and effects of the Trust properties.
- xi) To open account in the name of the Trust and/or Institutions run/conducted by the Trust with a Bank or Banks to operate such account and to give instructions to the bank and to provide for opening and operation of such account by one or more of the Trustees or by any authorized persons appointed by the Trustees.
- xii) To adjust, settle, compromise, compound, refer to arbitration, all actions, suits, claims demands and proceedings regarding the Trust Fund.
- xiii) To appoint staff, advocates, representatives, agents, consultants, and advisors and to delegate works on such conditions as may be thought necessary by the Trust.
- xiv) To appoint or make provision for the appointment of any person (including all or any of the Trustees and committees or administrator or Managing Trustee or otherwise) for the purpose of the administration of the Trust in such manner and subject to such rules and regulation as the Trustees may prescribe and also to appoint or provide for the appointment of separate Trustees to hold any fund or investment subject to rules and regulations as the Trustees may from time to time think fit.

7-வது பக்க பிழைகள்

பிரிவு: சமீபத்தில் வகைப்பாடு

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3/20/2024

- xv) To start, abolish, discontinue and restart any charity or charitable institutions for the benefit of general public and to impose any conditions to any subscription and donation made by them.
- xvi) The Trust funds acquired or earned shall be solely utilized towards fulfilling of the objectives and no portion of it shall be utilized for payments to trustees by way of profits, interest, or dividends or otherwise. The programs and benefits shall be open to all those who need as the case may be. However the Trust is at liberty to set apart and/or allocate the whole or part of the income or the corpus of the Trust fund or part thereof for any of the objects of the Trust.
- xvii) To join, co-operate or amalgamate this trust with other or others having allied objects, upon such terms and conditions as the Trustees may in their discretion think fit, particularly having regard to and in conformity with the objects and nature of this Trust.
- xviii) To get necessary exemption, license registration from the government and other agencies in order to implement the aforesaid purposes.
- xix) It shall be lawful for the Trustees to give aid by way of donations out of the income or the corpus of the Trust Fund or otherwise, to different charitable institutions, societies, organisations or Trusts in India which may have been established or which may hereafter be established for like charitable purposes mentioned in these presents or any of them to enable such institution, societies, organisation or Trustees to start, maintain, or carry out such charitable objects as are mentioned in these presents or any of them.
- xx) The Trustees shall be chargeable only for such money stocks shares and funds as shall actually come into their hands and a Trustee shall not be answerable or accountable for neglect, default, acts or omission or commission of the other Trustees, not of any banker or other person with whom the trust properties or any securities may have been deposited or kept.
- xxi) The Trustees will not be entitled to receive any remuneration, but the Trustees may reimburse themselves all expenses actually incurred by them in connection with the Trust or their duties relating thereto.
- xxii) The number of the Trustees shall not be less than two and more than Nine. If the number of the Trustees shall fall below two, the Trustees shall not, except for the purposes of filling any vacancy, act so long number is below the said minimum.

ச-வது பக்க பிழைகள்

பரிசீலிப்பு, அங்கீகரிக்கப்பட்டவர்கள்

சென்னை

- xxiii) The Trustees for the time being will be at liberty to appoint additional Trustee within the number mentioned above, for such a period or on such terms as to retirement and re-appointment, as the trustees for the time being consider proper. If any Trustee dies, retires, becomes unfit or incapable to act, the continuing or surviving Trustee or Trustees will be competent to appoint a Trustee in place of the Trustees died, retiring or becoming unfit or incapable to act.
- xxiv) Every Trustee will be at liberty to resign on giving one month's notice of his intention to do so.
- xxv) The Trustees shall have the power and their uncontrolled discretion, instead of acting personally, to employ and pay an agent (including any bank) to transact any activity of the Trust or to do any act whatsoever in relation to the Trusts of these presents, including the receipt and payment of money without being liable for loss, and shall be entitled to be allowed and paid all charges and expenses incurred thereby.
- xxvi) The Trustees may delegate in writing all or any of his powers under these presents to his nominee, who will be entitled so long as such nomination remains in force, to exercise such power or powers, in the same manner as the Trustee himself could do personally.
- xxvii) The Trustees shall have the power to determine in case of doubt whether any moneys or property shall for the purpose of the charity be considered as capital or income and whether out of income or capital any expenses or outgoing ought to be paid or borne and on every such determination shall be binding and conclusive, provided that nothing contained shall be deemed to authorise the Trustees to spend the income or corpus of the Trust for any purpose not authorised by these presents.
- xxviii) It shall be lawful for the Trustees to settle all accounts and to compromise, compound, abandon, or refer to arbitration any action or proceedings or disputes, claim, demand, or things, proper for such purpose without being responsible for any loss occasioned thereby.
- xxix) It shall be lawful for the Trustees to borrow money either on the security of any property comprised in the Trust Fund or otherwise for all or any of the purposes of these presents, and it shall be lawful for the Trustees to make such borrowings on payment of such interest and otherwise on such terms and conditions as they may in their absolute discretion think fit.

9 -வது பக்க பிழைகள்
பரிசீலனை, அடிக்கல் வசதிகள்

xxx) It shall be lawful for the Trustees:

- a) To apply to the government, public bodies, urban, local, municipal, district and other bodies, corporation, companies, or persons for and to accept grant of money and of aid, donations, gifts, subscriptions, loans and other assistance with a view to promoting the object of the Trust and to discuss and negotiate with the government departments, public and other body corporations, companies or persons, scheme and other work and matters within the objects of the Trust and to conform to any proper condition upon which such grants and other payments may be made.
- b) To take over or amalgamate with any other charitable Trust, society, association, or institution with similar objects.
- c) To establish, promote, manage, organise or maintain or to assist in establishing, promoting, managing, organising, or maintaining any branch of the Trust or any other Trust or its branch with the object similar to those of this Trust and to promote or carry on the affiliation or amalgamation of such other Trust with this Trust.
- d) To take over, acquire, manage, control or aid any existing institution or institutions having objects either wholly or in part similar to the objects of this Trust and on such terms and conditions as may be thought expedient.
- e) To purchase or otherwise acquire and undertake all or any part of the property assets, liabilities and engagement of any or more of the Trusts, Societies, Institutions or Associations with which this Trust is authorised to amalgamate.
- f) To transfer all or any part of the property, assets, liabilities and engagements of this Trust to any one or more of the Trust, societies, institutions or associations with which this Trust is authorised to amalgamate.
- g) It shall be lawful for the Trustees of these presents at any time if they so desire, to transfer and hand over the Trust fund in their possession or control to any other society, corporation, institution, trust or organisation having objects similar to that of the Trust and enjoying exemption section-11 and 80G of the Income Tax Act 1961.

B. ROLES AND RESPONSIBILITIES AND POWERS:

The Roles, Responsibilities and Powers of all these office bearers are defined below. In addition to these, the Board of Trustee may grant additional roles, responsibilities and powers to any of the Trustees as and when required.

a. MANAGING TRUSTEE:

In addition to discharging normal duties of a trustee, the Managing Trustee will be authorized to sign all documents, including bank documents, acknowledgements for the contributions received, and agreements with individuals, government institutions and other organizations on behalf of the Board of Trustees upon the decision of the Board for each and every case. Any document signed unilaterally by the Managing Trustee will stand null and void.

The Managing Trustee is authorized to sign along with the Treasurer bank cheques, deposit release vouchers etc.

The Managing Trustee alongwith the Board of trustees is responsible for ensuring that the Trust pursues its objects and for maintaining the dignity of the Trust organization and shall use his/her influence to promote the activities of the Trust.

b. VICE PRESIDENT:

The Vice President shall discharge the duties of the Managing Trustee, in the absence of the Managing Trustee of the Trust and shall have the power and authority delegated and assigned to him/her by the Managing Trustee.

c. SECRETARY:

The Secretary shall maintain the records of the organization prepare and circulate agenda and minutes of Board of Trustees meeting.

The Secretary shall be also responsible for the day to day administration activities of the Trust. The Secretary shall deal with correspondence received by the Trust, send replies in consultation with the Managing Trustee, Vice President and/or the Treasurer where necessary. He/she is responsible for the safe custody of all the assets and records of the Trust. The Secretary shall represent the Trust in all legal matters, sign the papers related to legal cases, attend to courts or represent the Trust in Government offices.

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d. TREASURER:

The Treasurer will prepare Annual Budget, monthly and yearly expenditure statements get the expenditure audited by auditor duly appointed by the Board of Trustees and place them before the Board of Trustees for approval. The Treasurer is responsible to maintain cash book and prepare vouchers for the payments made, receive contributions, sign acknowledgements for the amounts or articles received by the Trust and prepare monthly and yearly statements of revenue and expenditure, as well as, the register of assets of the Trust and place them before the Board of Trustees for their approval.

The Treasurer is authorized to sign bank cheques, application for drafts and payment instructions jointly with the Managing Trustee and draw money from the bank, upto the limits defined by the Board of Trustees in their meetings. The Treasurer is responsible for safe custody of cash, bonds, securities etc. of the Trust.

7. ACCOUNTS AND AUDIT

The Accounting year of the Trust shall be the period of 12 months commencing from April to March.

The Accounts of the Trust shall be annually audited by a Chartered Accountant appointed by the Trustees and the audited statement of accounts shall be placed before the Trustees for their approval within six months of the close of the Financial Year.

8. MEETING OF THE BOARD

The Trustees may from time to time frame rules for the conduct and regulations of the meetings of trustees. In the absence of such regulations:-

- Two Trustees shall form a quorum for a meeting of the Trustees.
- All matters will be decided on the simple majority by the Trustees.
- Resolutions passed without any meeting of the Trustees but by circulation thereof and evidenced in writing under the hands of two-thirds of the trustees shall be as valid and effectual as a Resolution duly passed at a meeting of Trustees.



12-வது நகர நிர்வாகம்
அறிவிப்பு, அடித்தல் வாகனம்

9. AMENDMENTS

The board is at liberty to make, vary, alter or modify schemes, rules and regulations to carrying out the object of the Trust and for the management of the affairs thereof and/or running any Institution in furtherance of the objects of the Trust and otherwise for giving effect to the objects of the Trust. However, any amendment to the Trust shall be carried out only with the approval of the Commissioner of Income Tax / Director of Income Tax (exemption) who have jurisdiction over the Trust.

10. WINDING UP

In the event of winding up of the Trust, the net assets of the trust shall be transferred or handed over to any other society, corporation, institution, trust or organisation having similar objects as that of the Trust and enjoying exemption section-11 and 80G of the Income Tax Act 1961 and in no event they shall be appropriated either by the Trustees or any one related to the Trustees.

11. GENERAL

It is further declared that,

- i) The Trust is Irrevocable.
- ii) The activities of the Trust would be confined to the territory of India.
- iii) The activities of the Trust would be of purely charitable nature as per the definition "Charitable Purpose " under Income Tax Act and not motivated for profit.
- iv) The income of the Trust would solely be utilized towards the objects and that the funds or assets will not be utilized for payment to the author, founder or any other trustees of the trust by way of profit/interest/dividend etc.,
- v) The benefits of the Trust would be available to the general public irrespective of caste, creed, religion or sex.



13-வது பக்க நியைகள்
பரிசீலனை, அடுத்தல் வகையாற்றி 32000/-

- viii) The office is functioning at Rentrol building

কেন্দ্র

- 1) ~~சென்னை~~ ச. சுவாமிநாதன். 86 ர. 0 க. 1000 ரூபாய். சென்னை.
- 2) ச. சுவாமிநாதன். P. சுவாமிநாதன். 100 ரூபாய். சென்னை.

Quinn

மாநில உரிமம் எண். ஏ/44.99/மநிஎ
புதுப்பித்த நாள்: 08-04-2009

வாழ்நீதாய், அடிக்கல் வாய்க்குமே

22/G/0471756

1. குடும்ப அட்டைக்குரிய தகவல்		2. Address, for correspondence	
குடும்ப அட்டை எண்: 22/G/0471756 பதிவு செய்யப்பட்ட இலக்கம்: 100/1 624202 இலக்கம்: 100/1 624202		இலக்கம் 1. குடும்ப அட்டைக்குரிய தகவல் இலக்கம் 624202	



பெயர்	வயது	பால
குடும்ப அட்டை	45	பெண்
குடும்ப அட்டை	45	பெண்
குடும்ப அட்டை	21	பெண்
குடும்ப அட்டை	21	பெண்
குடும்ப அட்டை	17	பெண்

குடும்ப அட்டை Family Card
2005 - 2009

உணவுப்பொருள் வழங்கல் மற்றும் துணைப்பொருள்
பராமரிப்புத் துறை

**Civil Supplies and Consumer Protection
Department**

அலுவலர்

குடும்ப அட்டை (பெண்)			
குடும்ப அட்டை எண் FPO75	குடும்ப அட்டை எண் FPO75	குடும்ப அட்டை எண் FPO75	குடும்ப அட்டை எண் FPO75

P - 4896761 - 22/FPO/75007 - 22Y/173045 - June 2005

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15-வது பக்க பிறைகள்
பரிசீலிப்பு, அடிக்கடி வகையாறு

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Presented in the Office of Sub. Registrar of Vathalakundu and fee of Rs. 200 paid between hours of 2 and 2 on 05/05/2014 by

1 Left Thumb



சுந்தரபாண்டி

Additions As per the recitals of the document

Execution Admitted by

1 Left Thumb



சுந்தரபாண்டி

Additions As per the recitals of the document

Identified by

1

Name : BALAKRISHNAN C S/o CHANDRAN

ANNAI STREET,
DINDIGUL ROAD
BATLAGUNDU

2

Name : SOUNDARAPANDI S S/o SANGAIAH

K.K.NAGAR OLD
BATLAGUNDU

9th day of May 2014

Sub. Registrar
Vathalakundu



Endorsement Sheet no. 1 of 2

16-வது பக்க பீழைகள்

பரிசீலனை, அடித்தல் வகையாக

**PROFORMA REGARDING SAFE DRINKING WATER AND SANITARY CONDITION
CERTIFICATE**

No: PHC 01/21

Date: 15.07.2021

It is certified that an inspection team headed by **P. MURUGAN**, Block Health Supervisor, Government Primary Health Centre, Viruveedu inspected the **FIRST STEP PUBLIC SCHOOL**, Door no: 1/149/A, Main Road, Kanavaipatty Village Panchayat, Batlagundu Union, Nilakottai Taluk, Dindigul District on 15.07.2021 and found that the **FIRST STEP PUBLIC SCHOOL** has safe drinking water facilities for the students and members of staff of the institution and is maintaining the hygienic sanitation condition in the school building & the campus as per the norms prescribed by the Central / State / U.T.Govt

The above Valid for the period of one year from the date of issue

To,

T. Kayalvizhi, Correspondent

First Step Public School,

1/149/A, Kanavaipatty, Batlagundu - 624202

Nilakottai Taluk, Dindigul District.


15/7/21
**BLOCK HEALTH SUPERVISOR
GOVT. PRIMARY HEALTH CENTRE
VIRUVEEDU.
BATLAGUNDU BLOCK**